



UTTLESFORD DISTRICT COUNCIL
COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, ESSEX CB11 4ER
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ACTING CHIEF EXECUTIVE: BRIAN PERKINS

17 September 2003

Dear Councillor

LEISURE (PFI) BOARD MEETING

A meeting of the Leisure (PFI) Board will be held in the Committee Room at the Council Offices, London Road, Saffron Walden on Wednesday 24 September 2003 at 10.00 am.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

**AGENDA
PART 1**

- 1 Apologies for absence and declarations of interest

PART 2

(Paragraphs 8, 9, 10 and 12 of Part 1 of Schedule 12A of the Act)

- 2 Minutes of the meeting of the Leisure Board held on 16 July 2003
- 3 Matters arising from Leisure Board meeting held 16 July 2003
- 4 Final report on building completion
- 5 Operational Reports
Mountfitchet Romeera Leisure Centre
Great Dunmow Leisure Centre
- 6 Official Opening – 30 October 2003
- 7 PFI Presentation to Members
- 8 Leisure Board – Future Arrangements
- 9 Any other items which the Chairman considers to be urgent
- 10 Date and time of next meeting

To: Councillors R J Copping, A J Ketteridge, A R Row and G Sell

Lead Officer: Brian Perkins
Head of Community and Leisure: Sarah McLagan
Committee Officer: Linda Bunting